2024
Applying for a Full professor position

We will receive applications through our online portal only:
- You will be asked to register on http://recrutement.ehess.fr
- You will be asked to upload your documents on https://mesdocuments.aria.ehess.fr, which is a secure portal.

Registrations are open from **Monday 2nd October 2023 to Thursday 2nd November 2023 <u>at midday</u> (Paris time).**
We will only consider complete applications uploaded before the closing date.
Any document uploaded after the closing date will be rejected.

How to apply

If you would like to apply, please upload PDF documents only and follow the instructions detailed below (it is no longer possible to apply on paper and mail your application).

Step 1:

The following documents must be attached to the application form on http://recrutement.ehess.fr/ from **Monday 2nd October 2023 to Thursday 2nd November 2023 <u>at midday</u> (Paris time).**

1) A detailed *Curriculum vitæ* (no more than 10 pages), which must be typewritten and dated, **without** photograph, and should contain the following information:
- Full name and date of birth
- Postal address
- Email address
- Telephone number (s)
- University diplomas:
    - Candidates must provide all foreign diplomas in their original language **and** in French translation
    - Candidates should include with their PhD certificate a list of jury members
- The experience of the candidate, including their current post, in the domain of teaching and research as well as other forms of professional experience
- Academic career
- Other actitivies
- A chronological list of publications and research works

2) **Research and Teaching Project**: typewritten and dated, **with your full name**, it should be no less than 8 and no more than 10 pages (between 24 000 and 30 000 characters) long and include a **concise** title**.**
The latter will be become the permanent title of the *maitrise de conférences* of successful candidates.
Candidates are advised to closely link their research project and proposed teaching program.

3) A summary on a **single recto-verso sheet of A4** of the dossier, **with full name and in French** including:
- On the recto, key information from the *curriculum vitæ*;
- On the verso, salient features of the research and teaching project.
    N.B: These two pages should be composed of around 5 000 characters.

<mark>Please note that once your application has been registered and validated on our portal, you will not be able to edit the documents attached to your application.</mark>

Step 2:

When you are registered on http://recrutement.ehess.fr/, our recruitment office will email your personal login details that will enable you to access the secure portal where you can upload the rest of your documents.

<mark>Please note that our recruitment office will email your login details after they have received and processed your registration. We therefore recommend that you do not delay your registration on http://recrutement.ehess.fr/.</mark>

Step 3:

When you receive your login details, you will be able to upload the following documents on the secure portal https://mesdocuments.aria.ehess.fr **until Friday 3rd November 2023 <u>at 4pm</u> (Paris time).**

4) A Letter of Application addressed to the president of the EHESS, signed and dated.
5) Copy of the highest diploma obtained, (original and French translation if obtained outside France)
6) A complete Personal Details Forms signed and dated.
7) Candidates who are holders of a *habilitation* in research supervision should provide :
- Their *mémoire de synthèse* (summary of research works) with all visual and recorded support materials in digital format;
- Their jury report, including the names of all jury members.
8) A list of works, publications and scientific productions <u>contained in the dossier</u>
9) A selection of publications with **a maximum of 5 books and 10 articles**.
- Publications which have yet to appear must be appended by an attestation from the publishing house or editorial committee concerned.
- Titles which have been published in digital format and validated by a competent academic authority may be included with the dossier.
- Other scientific productions (films, databases, software, etc.) may be included with the dossier.

Please consult the checklist below to ensure that you have included all the relevant documents:

Required documents	Place of deposit of the file in pdf format	**IMPERATIVE TO BE OBSERVED** **Title of PDF document**
1) *Curriculum vitæ*	Attached to the application form	1-familyname-cv
2) Project	Attached to the application form	2-familyname-projet
3) Summary	Attached to the application form	3-familyname-resume
4) Letter of Application	To be uploaded on https://mesdocuments.aria.ehess.fr	4-familyname-lettre
5) Diploma Personal	To be uploaded on https://mesdocuments.aria.ehess.fr	5-familyname-diplome
6) Details Form	To be uploaded on https://mesdocuments.aria.ehess.fr	6-familyname-fiche
7) *Mémoire de synthèse* **and** Jury Report	To be uploaded on https://mesdocuments.aria.ehess.fr	7-familyname-memoirehdr 7-familyname-rapporthdr
8) List of books included with dossier	To be uploaded on https://mesdocuments.aria.ehess.fr	8- familyname-list
9) Publications - articles (10 max) - books (5 max)	To be uploaded on https://mesdocuments.aria.ehess.fr	9- familyname-article1 9-familyname-article2… 9-familyname-livre1…

Letters of support:
No letter of recommendation can be attached to the file or forwarded to support the file. Every support letter that would be sent during recruitment will not be reviewed by the electoral commissions.

For all further information, you are invited to contact the following address: **recrutement-admin@ehess.fr**

PERSONAL DETAILS FORM
–2024–

Application for the post of:

☐ *Associate professor *
☐ *Professor at large *
☐ *Full professor *

☐ Ms   ☐ Mr

Surname …………………………………… ……………………………………………………

Maiden Name ……………………………………………………………………………………

Name(s) ………………………………………………… …………………….……………….……………...

Date of Birth ……………………………………… Place of Birth ………………………………….

Personal Address …………………………………………..

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E-mail…………………… …………………………………………………………..

Landline …………………………………………………………………………..

Mobile…………………………………………………………………………..

Current Post …………………………………………………………………………

Place of Work (complete address)

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Other Professional Activities ……………………………………………………………………………….
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University diplomas and titles obtained in France (including name, year and place of award)
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University diplomas and titles obtained abroad (including: name, year and place of award)
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Have you already applied to the EHESS?   ☐   NO ☐   YES,

If yes, please give the year of application ………………………………………………………………………....

For which post? ☐ *Associate professor*   ☐ *Professor at large*   ☐ *Full professor*

(place) …………………………… (date) ………………………………...

Signature (obligatory)

*Tick one box

54, boulevard Raspail 75006 PARIS
Direction des ressources humaines - Service du recrutement
recrutement-admin@ehess.fr